



acclaims
ENVIRONMENTAL

Course Calendar

Engaging. Useful. Relevant.



We share our experience and knowledge of best management practices to provide training on a variety of topics related to management systems and compliance.

Acclaims Environmental Inc. provides regular training sessions on common topics for which anyone can register and attend. Private training sessions can also be provided at a location convenient for you, and tailored to fit your needs.

**Continual Improvement –
Corrective Action & Root Cause
Analysis**

[7 hours]

Director Approved under O. Reg.
128/04 for 0.7 CEUs.

Through management systems, an organization’s main objective is to continually improve its processes, programs, and ability to consistently meet requirements.

In this session, participants will learn about the methods and strategies that can be applied to achieve continual improvement – including corrective action and root cause analysis.

**Effective Documents, Records &
Compliance Administration**

[7 hours]

CEU: *

Effective communication through document and records control is essential for proving compliance with requirements (as outlined in legislation, instruments and by stakeholders).

In this session, participants will learn about best practices in effective communication of requirements through documents, records and compliance administration.

**Emergency Preparedness &
Incident Management Systems
(IMS)**

[7 hours]

CEU: Director Approved under O.
Reg. 128/04 for 0.7 CEUs.

When IMS is used for emergency preparedness, it improves an organization’s ability to respond to emergencies with confidence. IMS is a well-established best practice used by many public emergency service agencies across North America.

Participants will learn about IMS and how to effectively implement IMS in their emergency plans.

**ISO 14001:2015 Environmental
Management Systems for Water
& Wastewater Utilities**

[7 hours]

Director Approved under O. Reg.
128/04 for 0.7 CEUs.

This introductory course to ISO 14001:2015 provides an overview of environmental management system requirements for water and wastewater utilities.

Participants will learn about the purpose and structure of this standard, how it assists in improving environmental compliance, and how it promotes continual improvement in environmental performance.

**ISO 14001:2015 Environmental
Management System (EMS)
Internal Auditor**

[14 hours]

CEU: *

The Internal Auditor course covers auditing principles and provides interactive activities on how to manage an audit program from audit initiation to completion.

Geared to water and wastewater utilities, participants will learn about the steps involved in auditing to the ISO 14001:2015 standard.

**MDWL: Standards, Guidelines &
Procedures for Water Operations**

[7 hours]

CEU: Director Approved under O.
Reg. 128/04 for 0.7 CEUs.

This session highlights the Municipal Drinking Water Licence’s (MDWL’s) various standards, guidelines and procedures referenced within it for drinking water system operations.

Participants attending this course will learn about requirements in standards, guidelines and procedures for water operations.

*An application for CEU approval for these courses is planned to be submitted by July 31, 2018.



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**Facilitated Session:
Drinking Water
Systems for Admin**

OJP: 3 hours

Administrative staff are front-line customer contacts for the drinking water system. This course looks at your drinking water system's processes, programs and procedures and conveys key information to administrative staff.

**Facilitated Session:
Drinking Water
Systems for PHI's**

OJP: 3 hours

Local public health agencies are partners with a drinking water system's operating authority to ensure safe drinking water. In consideration of the local drinking water system, this course looks at processes and programs, and conveys key information to local public health inspectors (PHI's).

**Facilitated Session:
Drinking Water
Systems and
Standard of Care**

OJP: 1.5 to 2 hours

This session is tailored to each municipality's drinking water system(s) and is geared to senior management and members of municipal councils. Based on the province's *"Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils"*, this session will focus on providing system(s)-specific answers to the many questions posed throughout the guide.

**Facilitated Session:
Emergency Test
Exercise**

OJP: 3 hours

Emergency test exercises help an organization maintain a state of emergency preparedness and help identify opportunities for improvement. We help develop a realistic and site-specific emergency test exercise that your team can work through in this facilitated session. You can invite local agencies to participate (local public health and/or MOECC representatives).

**Facilitated Session:
Internal Audit**

OJP: up to 14 hours

Using your organization's site-specific documents, records, processes and programs, Acclaims Environmental Inc. leads your team through the internal audit process from audit planning to completion. Following the facilitated session, you will receive an official and complete internal audit report.

**Facilitated Session:
Risk Assessment
Update**

OJP: 3 hours

Risk assessment updates are necessary to ensure the currency of information and validity of the assumptions used in previous risk assessments conducted. This session is facilitated by Acclaims Environmental Inc. and an on-the-job practical training record will be provided.

**Transportation of
Dangerous Goods
(TDG)**

OJP: 3 hours

This is an on-site TDG training session for staff who require a valid TDG training certificate (staff who handle, offer for transport, or transport dangerous goods; with training in accordance with Part 6 of the TDG Regulations). On-the-job practical training certificates are issued in accordance with section 6.3 of the TDG Regulations.

For more information...

Get in touch to find out more or to build a training session which meets your specific needs.

Contact Brigitte Roth directly at 226-972-5534 or by e-mail at brigitte.roth@acclaims.ca.
www.acclaims.ca.